

VASANTDADA SUGAR INSTITUTE
Manjari (Bk), Tal: Haveli, Dist: Pune-412307, Maharashtra
DEPARTMENT AND BRIEF INFORMATION

Criterion IV

Infrastructure and Learning Resources

4.4.2 Established systems and procedures for maintaining and utilizing physical, academic and support facilities- Laboratory, library, sports, computers, classrooms etc.

Maintenance of Library Facilities:

Pest control is done on regular basis for maintaining books safe from termites. Separate reading hall is available on first floor of the library and appointed one library attendant for the maintenance and supervision of the reading hall. The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Library Committee has been constituted for co-ordination in respect of learning resources.

- Procurement of new books &renew of journals and recommendation for additional books
- Updating and maintaining of all library records
- Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

Computers:

The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, softwares and Servers are maintained by Institute. IT infrastructure is maintained by the head along with departmental coordinator.

Classrooms, Seminar Hall:

Classrooms and Seminar hall are provided with enough seating capacity and LED projectors. Cleanliness of class rooms and Seminar hall is maintained on regular basis. Working condition of audio system, LED projectors etc. is done on regular basis.

Laboratory:

Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintained in Register as per the process. Equipments are maintained properly, calibrated and serviced periodically Major maintenance of instruments is carried out by external agencies.

Maintenance of other support systems:

- Regular cleanliness of corridors, washrooms, Sanitizing of washrooms is done through daily wages.
- Classrooms, laboratories and premises are cleaned by Peon and Lab Attendant.
- Greenery is maintained by the department of Botany of the institute.
- Solar Panels and power backup facilities are maintained by AMC.



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- Clean and hygienic drinking water is available in the Institute. Water coolers are maintained and cleaned on regular basis. Overhead water tanks and water coolers are cleaned periodically. Quality of drinking water is checked by measuring pH and Hardness.
- Sports facilities are maintained by the sports committee and the non-teaching staff.

The below mentioned points are inspected before start of every semester.

1. Classroom facilities such as lights and fans, LCD projector and availability of internet connections are inspected before start of every semester.
2. Working condition of computers, devices, and equipment is ensured.
3. Stock checking activity is done prior to start of new semester.
4. Office Superintendent of the institute inspects the facilities like toilets, classrooms, corridors.
5. Canteen committee supervises the cleanliness and hygiene in the canteen and monitors the food quality.



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